

GAUDET FUND THE EPISCOPAL DIOCESE OF LOUISIANA

GRANT REQUEST 2025 Funding Year

Applications may be submitted December 30, 2024, through January 31, 2025

The Gaudet Fund will be used to fund not-for-profit agencies that create, manage, and expand educational opportunities for African-American children within the Diocese of Louisiana. All not-for-profit agencies are eligible to apply, however preference may be given to Episcopal organizations applying.

I. Applying Agency Information

Name of Church or Organization: _____

Director, Clergy, or Other Staff Head: _____

Board Chair: _____

Contact Person: _____

Address: _____

Telephone: _____ FAX: _____

Email: _____ EIN#: _____

Web Site: _____

II. Description of Proposal

1. What specific needs are you addressing?

2. What population are you serving?

_____ Children

_____ Families

_____ Volunteers

_____ Other (Please describe.) _____

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- 3. Describe the services that you provide and the start and end dates. Please specify if this is a summer program or a year-round program.

- 4. How much funding are you requesting?

- 5. Please list the civil Parishes of Louisiana that will be served: _____

- 6. What percentage of the children served by this program are African American? _____%

III. Summary of Your Proposal

In the space below, provide a brief summary of your proposal, including a specific description of how you will use the grant funds.

Person Prepared by: _____ Email: _____

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Telephone (include area code): _____

IV. Proposal Narrative

The narrative section may be no longer than three printed, one-sided, single-spaced typed pages. (One-inch margins, 12-point type, 8 ½" X 11" paper.)

The following information is required:

1. The mission or purpose of your organization and an overview of your current active programs.
2. The problem the organization is addressing and its urgency. Use facts and statistics to demonstrate that you have adequately researched the issue.
3. A description of the project, including:
 - a. The population you will serve;
 - b. Any persons or groups you will collaborate with.
 - c. Any programs or projects in the community to which your program is identical or similar. A list of the organizations providing such programs and a description of how your program will add value.
4. The bases upon which you will evaluate and determine the success of this program, including the outcomes you intend for your program.
5. The organization's plans for continuing the program or project after Gaudet grant funding support ends.

V. Information Required

In addition to the data required in parts I through IV, above, you must also submit the attachments listed on the Grant Application Checklist, part VIII. Failure to provide any of these documents each year in the absence of good cause will lead to the rejection of your application. If you are unable to present any of these documents when you submit the application, you must explain in one paragraph why you cannot provide the document and when you will be able to do so.

VI. Grant Reporting Information

Within 60 days of project completion and on December 15, 2025, you must submit to the Gaudet Committee of the Episcopal Diocese of Louisiana a report of results. Examples of results include number of meals served or individuals counseled or assisted, results of any outside program evaluations, final or to-date budget and funding sources.

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VII. Assurances

Applicants warrant and agree that:

1. Any funds provided by the Gaudet Committee of the Episcopal Diocese of Louisiana shall be used solely for religious, charitable, scientific, literary or educational purposes.
2. Unless otherwise agreed in writing by the Gaudet Committee, the applicant will expend the grant funds on or before the project end date as noted in the application.
3. Applicant will not:
 - a. Use any portion of the grant funds to participate or intervene in any political campaign;
 - b. Induce or encourage violations of law or public policy;
 - c. Cause any private inurement or improper private benefit to occur;
 - d. Jeopardize the tax-exempt status of the Episcopal Diocese of Louisiana; or
 - e. Take any other action inconsistent with section 501 (c) (3) of the Internal Revenue Code.
4. If awarded Grant Funds, applicant shall note on printed promotional materials or press releases that the organization "has received financial support from the Episcopal Diocese of Louisiana, Gaudet Fund."

(Name)

Date

If you have questions, please contact Jessica Lee at 504.895.2401 or email jlee@edola.org.

Submit **one copy** of the completed grant request via email to jlee@edola.org not later than January 31, 2025. If you mail the application, please use a binder clip to secure your proposal. Do not staple or bind the material because it must be copied.

If you are unable to email the application, please submit your application to:

Gaudet Committee, Episcopal Diocese of Louisiana
Attention: Jessica Lee
1623 Seventh St.
New Orleans, LA 70115

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VIII. Grant Application Required Documents and Checklist

Proposal Application including Narrative _____

Attachments:

Names and Qualifications of Staff and Volunteers _____

Budget Information

Detailed Organizational Budget (include income and a list of funding requests pending or approved. _____

Proposed project or program budget (include back-up documentation, e.g., invoices and quotes. _____

Financial Statements

Prior Year _____

Current Year _____

Other

501(c)(3) Determination Letter from IRS _____

Statement from Board of Directors, Vestry, Clergy or Governing Official that: _____

Authorizes the request;
Attests that information presented is true and correct; and
Agrees to implement the program or project if funded.

List of members of Board of Directors or other governing body or persons. _____

If collaborators are involved, letters of support for this application or signed collaborative agreement _____