



Office for
Transition
Ministry

Ministry Portfolio

Full Portfolio (last updated Feb 3, 2025)

Christ Episcopal School, Louisiana

80n Christwood Boulevard, Covington, LA 70433, United States

Contact:

Chaplain, School | Receiving Names until 03/17/25.

mmacintire@edola.org

Weekly Average Sunday
Attendance (ASA)

Number of Weekend
Worship Services

Number of Weekday
Worship Services

4

Number of Other per Month
Worship Services

Current Annual
Compensation

Cash Stipend

Housing / Rectory Detail

Utilities

SECA reimbursement

Compensation Available for
New Position
\$70000

Housing Available for

Pension Plan

**We're in compliance with
CPF requirements.**

Healthcare Options
Full family

Dental
Yes

Housing Equity Allowance in
budget

Annual Equity Amount

Vacation Weeks
Other

Vacation Weeks Details
3

Continuing Education Weeks
Other

Continuing Education Weeks
Details
1

Continuing Education
Funding in budget

Sabbatical Provision

Travel/Auto Account

Other Professional Account

Salary negotiable based on experience

Christ Episcopal School, Louisiana

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Describe a moment in your worshipping community's recent ministry which you recognize as one of success and fulfillment.

Our most recent Lessons & Carols was a beautiful and fulfilling service, marked by active participation from students at all levels. Middle and Upper School students read the lessons, while Lower School students carried crèche pieces, stars, and candles to a table where the Christmas story came to life. Student artwork was featured on the digital invitation and the printed service bulletin. The greens and poinsettias, arranged by our parent organization (CESPA), further enhanced the space. The Christian Education Department collaborated with the Music and Theater Departments to coordinate music, sound, and additional decorations, creating a meaningful and reverent space for this special service that was enjoyed by faculty, parents, grandparents and students.

How are you preparing yourselves for the Church of the future?

We prioritize the spiritual formation of our students beginning with Godly Play, which encourages wonder, questions, and dialogue in a safe, respectful space. Our goal is to help each child develop their own spiritual identity while fostering a deep connection to the Episcopal tradition. We balance flexibility and tradition, anchoring our practices in Episcopal values.

Please provide words describing the gifts and skills essential to the future leaders of your worshipping community.

engaging, unifying, compassionate, proactive

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Describe your liturgical style and practice for all types of worship services provided by your community.

Our liturgical style is best described as a balance between high and low church. As worship coordinators, we have the flexibility to design services that meet the diverse needs of our students. We also always consider the liturgical calendar. Services during Advent and Lent tend to be more quiet and contemplative, while outdoor chapel services are less formal than indoor services. Eucharistic services are generally more formal than our weekly chapel gatherings. A recent instructed Eucharist, held just before Thanksgiving, offered a wonderful learning opportunity for all participants.

How do you practice incorporating others in ministry?

Students play an active role in every worship service as readers, choir members, and occasionally by sharing reflections or leading chapel services. Faculty members serve as chalice bearers and ushers during Eucharist services and are invited to share reflections during chapel services. Parents are engaged as “door people” in Lower School Godly Play classes, with approximately 40 volunteers who offer us support each week. Chapel services are also well-attended by parents. Additionally, the rector or associate rector shares a “thought for the week” with the entire faculty and staff to inspire and connect.

As a worshipping community, how do you care for your spiritual, emotional and physical well-being?

We care for our spiritual, emotional, and physical well-being through the planning of faculty retreats, ongoing communication with clergy and faculty counselors, and offering many opportunities for prayer. We make time for prayer in chapel, for individual prayer in an outdoor prayer space, for prayer requests in the classroom, and circles of prayer in Godly Play. As a department, we prioritize providing time and safe spaces for reflection and maintain an open-door policy for students, parents, and faculty.

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How do you engage in pastoral care for those beyond your worshipping community?

We extend our pastoral care through various service programs, including Vacation Bible School, food drives, volunteer efforts at Christwood retirement community, and participation in Habitat for Humanity projects.

Describe your worshipping community's involvement in either the wider Church or geographical region.

Our community is deeply involved in both the wider Church and local region through CES Sunday celebrations, youth group activities, participation in Episcopal Schools Week, interfaith educational trips such as the sophomore trip to Boston, and regular outreach offerings to support needs near and far.

Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?

At the beginning of each school year, Upper School holds a club fair that gives students an opportunity to sign up for clubs that spark their interest. This year,, two Upper School students established a Bible Study group which meets monthly. Their meetings focus on a selected reading and related lessons. The club sponsor coordinates with the Christian Education teacher and provides guidance and suggestions, but the meetings are student-led. They have also had the Associate Rector come as a guest speaker. These meetings provide an opportunity for thoughtful discussion as well as a space for deeper engagement with scripture. Fiona McQuinn or Elizabeth Ryan can be contacted for more information.

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What is your practice of stewardship and how does it shape the life of your worshipping community?

We emphasize stewardship through the annual fund drives, capital campaigns, and regular offerings, teaching our community the importance of generosity and giving back.

What is your worshipping community's experience of conflict? And how have you addressed it?

In the past, we faced challenges, such as missing chapel due to scheduling conflicts. By working closely with administration, we have advocated for and secured dedicated time for worship. During Covid, we also pivoted to GoogleMeet chapels. We do not currently have a chapel on campus. When the entire school gathers together for worship, we have to gather in the gym. It can be challenging to create sacred space in an enormous gym where students are used to running, clapping, and cheering. We have found that by communicating expectations (where to sit with reminders to enter quietly) with students and teachers and even parents ahead of time, we are able to find and create that sacred space in the gym. Keeping the lights dim, prelude music, and posting reminder signs to "come in quietly" have further helped to establish this space as a place for worship.

What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?

Adjusting to changes in personnel has required patience and a focus on building relationships between new faculty and students. We emphasize collaboration within the Christian Education Department, as well as with clergy and faculty across divisions. Initiatives like training door people and hosting Godly Play orientation sessions for new faculty, have also helped to strengthen our mission as a department and a school.



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Prior Incumbents

Name	Position Title	Date Begun	Date Ended
The Rev. Jane-Allison Wiggin	Chaplain, School	2016-06	2018-06

Name	Position Title	Date Begun	Date Ended
The Rev. Kimberly Knight	Chaplain, School	2015-06	2016-06

Name	Position Title	Date Begun	Date Ended
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CES is a parochial day school that was founded by and remains a part of Christ Episcopal Church in Covington. The Chaplain will be expected to be consistent part of the liturgical life of the church on Sunday mornings in addition to their role on campus during the week.

Church School	Number of Teachers/Leaders for Children School	Number of Students for Children School
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Number of Teachers/Leaders for Teen/Young Adults School	Number of Students for Teen/Young Adults School	Number of Teachers/Leaders for Adults School	Number of Students for Adults School
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Day School	Number of Students for Day School	Number of Teachers for Day School	Number of Total Staff for Day School
K-12	688	95	31



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Contact:
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Worshipping Community Web site: <https://christepiscopalschool.org>

Media Links:

Online References:

Languages Significantly Represented:

Provide Worship or Classes in:

References

Bishop: (504) 895-6634 sduckworth@edola.org

**The Rt. Rev. Shannon
Rogers Duckworth**

Diocesan Transition Minister (504) 676-7444 mmacintire@edola.org

**The Rev. Canon Morgan
MacIntire**

Current Warden/Board Chair

Previous Warden/Board Chair

Search Chair

Parish/Institution

Local Community Leader